



# Summer at Woodstock

## COVID 19 Protocols

### Arrival on Campus – June 2, 2021

1. All parents are requested to ensure that their children home isolate a week prior to traveling to Woodstock to avoid contracting any infection.
2. All students would be required to get a negative RT-PCR test report within the last 72 hours prior to their arrival at the school. Parents will need to bear the cost of this test at actuals.
3. It is highly recommended that students get coverage for COVID-19 treatment through a reputed health insurance provider.
4. As part of the protocols, all students would be required to quarantine for 7 days prior to the start of the programme. Hence all students should reach school campus on **Wednesday, 2 June 2021**.
5. During the Quarantine period, students will stay in individual rooms in a Quarantine centre specifically developed for the said purpose. Students will have access to gadgets/ phones during this period. The Quarantine centre would be fully staffed by Woodstock's dorm parent team. Meals and snacks will be provided to the students in their rooms. Medical care would be available through the school's Health Centre 24X7.
6. Details of all vehicles coming into the campus will be recorded and will be stopped at the Dorm Gates.
7. All students and parents will undergo temperature screening and sanitization at the gate before entering the school premises.
8. Drivers and family members will not be permitted to move around the school and only will need to limit their movement to the parking area.
9. All luggage of students will be sanitized before entering the residences. Parents will not be allowed to carry the luggage to the dorms. Porters will be available to provide hauling services at a nominal fee.

### Post Quarantine Process

1. All students will undergo COVID testing on Monday, 7 June 2021.
2. The test results will arrive on Tuesday, 8 June and students, if tested negative for COVID-19, will move to their assigned room in the dorms, and start physical classes from Wednesday, 9 June.
3. The instruction on June 7 and 8 will be provided through an online format to facilitate completion of the quarantine and testing process.
4. If a child tests positive for COVID-19, parents will be informed immediately, and the child will be shifted to the school run COVID-19 care centre that would be overseen by the school's Resident Medical Officer.

### Daily Guidelines

1. Students will walk from the dorm area to the school accompanied by dorm parents. On arrival at the school gate, students will undergo thermal screening. If a child is running a fever, they will not be allowed on campus and will be sent back to the Health Centre for investigation.
2. All students must always wear a mask except when eating and drinking. They will not be allowed on campus without a mask.
3. COVID appropriate behaviour/ etiquettes are to be followed at all times.

### Office and Classroom

1. Physical distancing will be maintained in the seating plan in the classroom.
2. Windows shall always be kept open to permit free flow of air in the room.
3. Air-conditioning for heating or cooling in the classrooms will not be permitted.



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4. The school Gym would be open, but there are strict protocols students must follow to use the facility
5. The swimming pool would not be operational during Summer at Woodstock.
6. Students should not enter any office if there is already one person being served. They would need to wait for their turn to be served.

## Dining Hall

Please be mindful that dining halls are areas with a very high risk of transmission of COVID-19 as people are unmasked and possibly talking while eating.

1. It is safer to eat outside than inside. Picnic benches will be placed outside – seating should be not more than two per bench diagonally.
2. All windows will always be open in the dining hall.
3. Exhaust fans will be running whenever there are people in the dining hall.
4. Seats will be placed diagonally across from each other. A table for four would seat no more than two people, a table for six will seat a maximum of at three people.
5. Please do not move the seats in the hall. They have been carefully placed to protect participants from COVID-19 while eating.

## Residences

1. Only one student will stay in one room to minimize the risk of contracting infection.
2. Sanitization of beds, rooms and residences will be done every day.
3. Windows shall always be kept open to permit free flow of air in the room.
4. All students must always wear a mask except when eating and drinking.
5. Maintain social distancing at all times and keep washing your hands regularly.
6. Avoid sitting or meeting in small groups inside the residences. Meet outdoors with appropriate social distancing
7. Laundry services will be provided through school assigned *dhobis*.

## Departure from Campus – June 19, 2021

1. All students will undergo RT-PCR test on June 18, 2021 prior to leaving the school campus. Parents will need to bear the cost of this test at actuals.
2. All vehicles coming into the campus will be entered in the register and will be stopped at the Ridgewood Gate.
3. All parents will undergo temperature screening and sanitization at the gate before entering the school premises.
4. Drivers and family members will not be permitted to move around the school and must stay in and around the parking area.
5. Parents will not be allowed to carry the luggage from the dorms. Coolies will be available to provide porter services.