



JOB DESCRIPTION

AP / IB DP and MYP Spanish Language Acquisition Teacher

JOB TITLE: AP / IB DP and MYP Spanish Language Acquisition Teacher

REPORTING TO: Head of Department, Language Acquisition

COLLABORATES WITH: Members of the teaching faculty, dorm parents, advisors and staff

PURPOSE OF JOB:

- Deliver the **AP / IB DP and MYP Spanish Language** curricula with consistency and excellence
- Design immersive learning experiences that incorporate outdoor activities and fieldwork, leveraging Woodstock School's facilities, our Indian cultural context, and the unique Himalayan environment
- Assess student progress using effective evaluation methods
- In both pastoral and professional ways, exemplify [*Our Calling*](#) by teaching in a way which [*Elicits Greatness*](#) and make decisions that align with our [*Guiding Principles*](#). To know more, please visit [*About Woodstock*](#).
- Ensure that every student is adequately prepared for the rigorous learning of the International Baccalaureate while also developing a genuinely personal and profound enjoyment of **Spanish Language** and the learning environment

DUTIES AND RESPONSIBILITIES:

Teaching and Curriculum Development:

- Model a lifelong love for learning, generosity of spirit, and integrity
- Develop, maintain, and continuously update existing unit plans and curriculum-related documents
- Work collaboratively and positively contribute to departmental tasks such as policies, common assessments, instructional practices, grading practices etc.
- Develop and implement assessment strategies that support student learning and provide meaningful feedback.
- Guide students in their Internal Assessments (IA)
- Embrace the department focus on critical thinking and student-centric hands-on, inquiry-based learning approach
- Ensure that students develop a strong conceptual and contextual understanding while honing their practical problem-solving skills.
- Encourage all students to take responsibility for their own learning and to review progress against targets
- Take into account the differing ability of students by differentiating work accordingly, utilizing varied teaching strategies and modes, and offering regular out of class opportunities for support
- Utilize a restorative approach to classroom management



Supporting student centric learning and development:

- Serve in a pastoral support capacity in your role as advisor and as the point of contact between home, dorms, and school for your advisees
- Supervise and provide guidance for Personal Project and/or Extended Essay by tracking student progress, reviewing submissions and ongoing reflections
- Set appropriate tasks and challenges according to the published timetable, and ensure that work is regularly evaluated, and students receive constructive feedback
- Maintain accurate records of student progress in line with departmental and school policy

Co- Curricular and School Commitment:

- Supervise study halls and student social activities during evenings and weekends according to the school's fair-share responsibilities
- Teach approximately 27 periods in a six (6)-day cycle
- Organize and run at least one extra - curricular [PASSAGE activity](#)
- Chaperone student travel at the end or beginning of each semester
- Chaperone or lead field trips during [Activity Week](#)
- Accept and support Woodstock School's inclusive [Religious Life Policy](#)
- Participate in annual evaluation and professional growth, taking full advantage of professional development opportunities

SKILLS AND QUALIFICATIONS REQUIRED

- Bachelors, Masters, or PhD degree in **Spanish Language** from an accredited college or university
- At least 3 years of full-time teaching experience in the relevant subject areas
- Valid teaching certification
- Proven ability to work effectively in a team, preferably involving both national and international staff
- Technological skills at a level that permits creative and effective use of technology in the classroom
- Fluency and accuracy in written and spoken English

PREFERRED SKILLS AND QUALITIES

- International experience in a multi-cultural environment
 - Experience in outdoor or experiential, place-based education and Wilderness First Aid training
 - Experience implementing a STEM curriculum or advising students on independent integrated projects
 - A record of student achievement results in the International Baccalaureate Diploma Program and/or Middle Years Program
 - A minimum of two years of teaching experience at AP / IB DP and MYP. Preference will be given to candidates who have completed the IB Professional Development Training in a related field/ subject
 - Knowledge of ManageBac or any similar Learning Management System
 - Knowledge of Assess-prep and MYP e-assessment
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Woodstock School

- A record of successful engagement with students in a Distance Learning and Hybrid Learning context

APPLICATION DEADLINE: As applicable

HIRING PROCESS:

- Interested applicants should apply through <https://my.hirehive.io/woodstock-school>
- Shortlisted candidates will be interviewed by the hiring committee via Skype/Zoom

JOINING DATE: July 2026
